



A Better Way To Work

## 2014 Priority Management Product Catalog



Tools & Training for  
A Better Way To Work

US EDITION 

# Our Best Seller

## One Page Dated Annual Supply Pack Includes Everything You Need

### Dated Plan & Activities Pages

A year's supply of dated 1-31's, plus a Monthly Plan Page and Monthly Expense Report form.

### Year 2014 Calendar Set

Month-at-a-glance format; includes Annual Strategies Page and Forward Planner for 2015.

### Communication Planner Pad

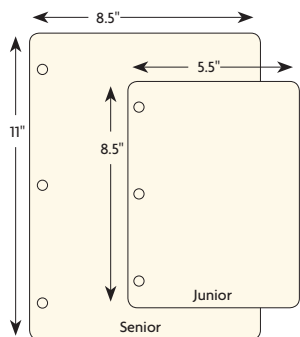
100 sheet pad to record, track and store information for easy retrieval.

### Correspondence/Notes Pad

100 sheet pad is lined on one side, with graph on the other.

one page dated annual supply pack  
RPJ003 Junior 1 pg. \$105.00  
RP0003 Senior 1 pg. \$105.00

LIMITED QUANTITIES



## important

Check the size you need before you order your dated annual supply pack.

### Junior or Senior size?

Order the size that fits your binder:

Junior holds 5½" x 8½" pages

Senior holds 8½" x 11" pages

**PRICES DO NOT INCLUDE  
TAXES OR SHIPPING CHARGES**

**ORDER ON THE WEB**  
[www.prioritymanagement.com/alabama](http://www.prioritymanagement.com/alabama)

# Calendar Set

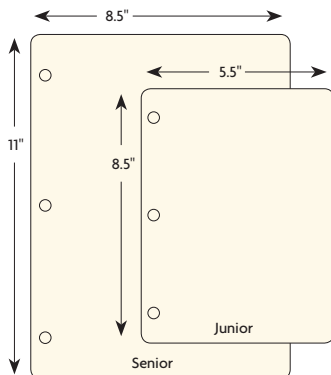
Priority's top-selling Calendar Set shows your monthly commitments at a 'quick-glance' so you enjoy better planning and decision-making all year.



**Calendar Set** features a unique two page, month-at-a-glance format. Includes a set of 12 month calendars, a Forward Planner for 2015, and an Annual Strategies Page.

calendar set

PJ0214 Junior \$15.50  
PS0214 Senior \$15.50



Reordering? Check the bottom left hand corner of your existing form to confirm the product code number.





# Daily Plan & Activities Pages

Behind your Calendar Set you'll want a year's worth of 1-31's to help you plan and record your activities in order of priority, and keep track of expectations from others.

**PLAN & ACTIVITIES**

Appointments/Schedule: 12:00 to 12:00

Activities: 12:00 to 12:00

Results/Achievements/Notes: 12:00 to 12:00

**Plan & Activities Pages** act as your daily road map. A year's supply of 1-31's, plus Monthly Plan Page, and Monthly Expense Report form.

**a undated one page plan & activities**

PJP133	Junior	\$63.50
PSP133	Senior	\$63.50

**b dated one page plan & activities**

PJP135	Junior	\$70.50
PSP135	Senior	\$70.50

**PRICES DO NOT INCLUDE TAXES OR SHIPPING CHARGES**

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**PLAN & ACTIVITIES**

Appointments/Schedule: 12:00 to 12:00

Activities: 12:00 to 12:00

Results/Achievements/Notes: 12:00 to 12:00



# Dated 1-52's

Our exclusive annual supply of dated 1-52's shows you a weekly view of your activities at a glance. Its compact format is perfect for people who want to carry less, yet need the convenience of quickly accessing information on paper, anywhere, as a complement to their PDAs and computers.

The ideal bridge  
between paper  
and technology for  
productivity!

**Weekly View 1-52's** Visual planning is made easy with Priority's exclusive productivity aid. There's a handy 3-month calendar at the top of each page plus a 6-year calendar on the back page. Quarterly sections where you can outline and evaluate your priorities, plus forms for recording auto and other expenses, make our unique 1-52's annual supply just what you need to quickly keep track of commitments and expectations on a week by week basis. Senior size only.

weekly view 1-52's

PS0134

\$67.00

## Expense Summary for

JANUARY					FEBRUARY					MARCH				
Mileage/Expense Record		Expenses			Mileage/Expense Record		Expenses			Mileage/Expense Record		Expenses		
Day	mi/km	Other	* Totals		Day	mi/km	Other	* Totals		Day	mi/km	Other	* Totals	
1					1					1				
2					2					2				
3					3					3				
4					4					4				
5					5					5				
6					6					6				
7					7					7				
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9					9					9				
10					10					10				
11					11					11				
12					12					12				
13					13					13				
14					14					14				
15					15					15				
16					16					16				
17					17					17				
18					18					18				
19					19					19				
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26					26					26				
27					27					27				
28					28					28				
29					29					29				
30					30					30				
31					31					31				
Total miles		* Total			Total miles		* Total			Total miles		* Total		
Auto Expense		Total Expense This Month			Auto Expense		Total Expense This Month			Auto Expense		Total Expense This Month		
per mile		Total Auto Expense			per mile		Total Auto Expense			per mile		Total Auto Expense		

Signature

Date

\* Not To Be Used

Dec 30 - Jan 5, 2014  
Week 1

Appointments/Schedule		Activities		Totals	
Day	Time	Day	Time	Day	Time
8		8		8	
9		9		9	
10		10		10	
11		11		11	
12		12		12	
1		1		1	
2		2		2	
3		3		3	
4		4		4	
5		5		5	
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# Best Selling Planning Items

Choose from this top-rated collection of Priority best sellers, proven to make you more efficient and effective. Start with our Communication Planners - ranked #1 for keeping you on track. Arrive ready for the future with a plan for success using Priority's planning forms.

- a Communication Planner Pads** ensure essential points are covered while you maintain a complete record of two-way communications for action, filing, and easy retrieval.

cp pad (100 sheets)

PJ0111 Junior \$9.50

PS0111 Senior \$9.50

- b Mini Communication Planner Pads**

fit into pocket, purse, or any size system and allow you to keep accurate, dated notes for follow-up.

3 1/8" x 5 1/2"

mini cp pad

PJ0122 50 sheets \$2.75

- c Correspondence/Notes Pads** are

lined on one side, with graph on the other and, of course, let you erase repeatedly if necessary.

corr./notes pad (100 sheets)

PJ0113 Junior \$9.50

PS0113 Senior \$9.50

- d Expense Envelopes** are a most efficient

way to file and keep track of business, personal, or other receipts. Set of 12 monthly envelopes are hole-punched and uniquely designed to fit in any size system.

expense envelopes (set of 12)

PJ0181 \$9.75

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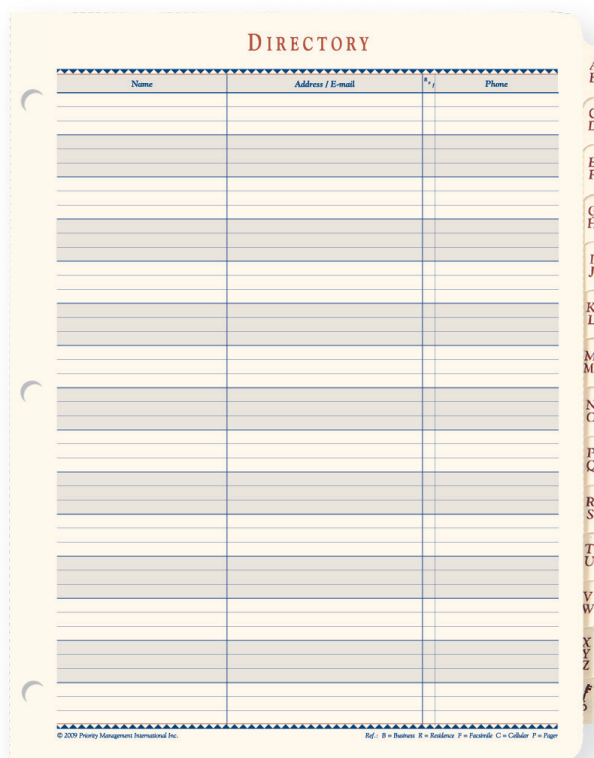
# Directories & File Tab Sets

Use the directory to file and integrate information so you can retrieve and update it instantly.

**A-Z Directory with Key Tab** records key contacts, phone numbers, and addresses. Use in your Priority Manager system to file your Communication Planner pages.

a-z directory with key tab

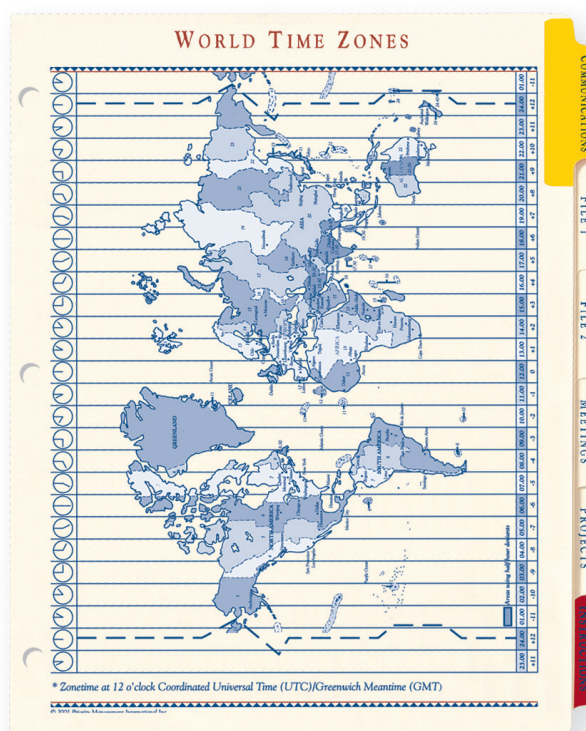
PS0153 Senior \$12.25



**File Tab Set** acts like a portable set of 6 filing folders for your documents.

file tab set

PS0154 Senior \$17.25



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[www.prioritymanagement.com/alabama](http://www.prioritymanagement.com/alabama)

Reordering? Check the bottom left hand corner of your existing form to confirm the product code number.



# Vinyl Binders & Cases

Look professional with a brand new binder, case, or portfolio designed in Priority's uniquely superior vinyl that is often mistaken for leather.

- a Zippered Vinyl Binder** has  
2 pencil loops and storage pockets.  
This is the classic, long-lasting binder  
our Priority Manager program graduates  
receive.

junior size

BJ2003	Black	1"	\$58.00
BJ2017	Black	1.5"	\$69.00

junior vinyl binder: 7.5" x 10.75"

senior size

BS2003	Black	1"	\$58.00
BS2017	Black	1.5"	\$69.00

senior vinyl binder: 10.5" x 12.5"

- b Zippered Vinyl Portfolio** features  
retractable handles, has 1.5" ring  
capacity, and internal storage pockets  
for files, reports, and projects.

senior size only

BS2013	Black	1.5"	\$133.00
BS1013	Burgundy	1.5"	\$133.00

senior vinyl portfolio: 11.25" x 15.75"

**PRICES DO NOT INCLUDE  
TAXES OR SHIPPING CHARGES**



## Rulers

Snap-in Rulers in tough nylon help you locate often-used pages.

- a Day Format Ruler** highlights 4 steps for  
daily planning and has ruler markings.

day format ruler

MJ0310	Junior	\$3.75
MS0310	Senior	\$3.75

- b Month Format Ruler** provides a constant  
reminder of the need for a balanced life.

month format ruler

MJ0311	Junior	\$3.75
MS0311	Senior	\$3.75

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[www.prioritymanagement.com/alabama](http://www.prioritymanagement.com/alabama)



# To Order

## Important Ordering Information

### 1. Our product guarantee:

Priority Management stands behind every product we sell

### 2. For returns. To receive

**'return authorization'**

**please contact Performance Plus, at 256-464-9046 or**

**1-800-239-2910.** We will then gladly issue a refund, credit or exchange for merchandise that is returned with a receipt within 30 days of purchase. Credit will be issued in same form as original payment.

For credit cards, please allow two billing cycles for credit to appear on your statement. We will issue a full refund for the price of any item you return that meets these conditions. We can only refund shipping costs if the return is a result of our error.

### 3. Fax orders.

Please fill out your order form and fax it to us. Choose to pay by Visa, MasterCard or American Express, or by check or money order made payable to Performance Plus.

### 4. Phone orders.

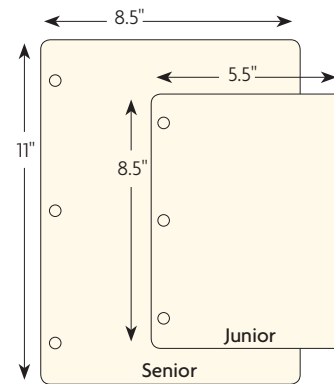
For fastest service, call **Performance Plus at 256-464-9046 or 1-800-239-2910.** Please fill out your order form, in advance of your call, with the correct item numbers.

### 5. Delivery/turnaround time.

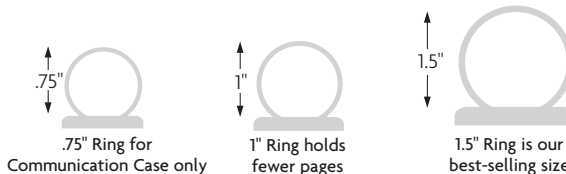
Most items can be delivered within 8-10 working days of receipt of order, subject to stock availability. If you need it faster, call your Priority Associate to find out your options and costs.

### 6. Shipping and handling.

All orders are shipped via ground carrier unless otherwise specified. **Important note:** we cannot deliver to a post office box, so please provide a street address. For expedited shipping, call our order desk.



**Choose Senior or Junior size and 1" or 1.5" rings.**



**Before you order, please photocopy for future orders.**



**Priority®**

- 1. Phone** Call 256-464-9046 or 1-800-239-2910
- 2. Fax** Fax this order to 256-772-9555
- 3. Online** Go to [www.prioritymanagement.com/alabama](http://www.prioritymanagement.com/alabama)

**PAID BY** (please print clearly)

Name \_\_\_\_\_ Name \_\_\_\_\_

Title \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

(We cannot deliver to a P.O. Box; please provide street address)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_      City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Email:**

☐ Please tick here if you'd like to be kept up-to-date on free monthly productivity tips and special offers.

Daytime Phone: (       ) \_\_\_\_\_ Fax: (       ) \_\_\_\_\_

**VERY IMPORTANT:** Please provide telephone numbers where we can reach you if we have a question regarding your order.

[illegible]

**\* To calculate shipping, take 12% of your total before taxes - minimum \$12.00**

## METHOD OF PAYMENT

 Visa  MasterCard  American Express

Credit Card Account # \_\_\_\_\_

Signature \_\_\_\_\_ Expiry Date \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ Check payable to Performance Plus

☐ Money Order payable to Performance Plus

**SUBTOTAL A** \_\_\_\_\_

**SHIPPING\*** \_\_\_\_\_

**SUBTOTAL B** \_\_\_\_\_

**APPLICABLE TAX** \_\_\_\_\_

TOTAL \_\_\_\_\_

SEE PREVIOUS PAGE FOR IMPORTANT ORDERING INFORMATION